

AICTE - MANDATORY DISCLOSURE

1. Name of the Institution:

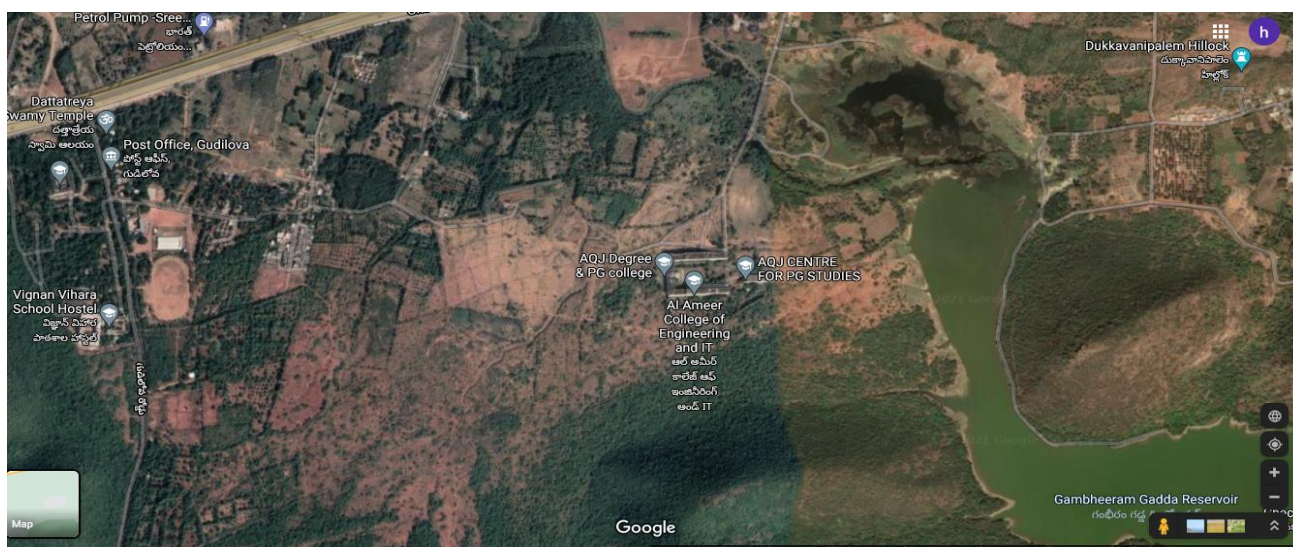
Abdul Qadir Jeelani Centre for Post Graduate Studies

Address: Gudilova, Anandapuram, Visakhapatnam, Andhra Pradesh 531173.

Telephone: 08912523419,21

Mobile: +91 - 7702832995

E-Mail: aqjmba@gmail.com



2. Name and address of the Trust/ Society/ Company and the Trustees

Address: MaQBOOL Hussain Educational Welfare Society, #49-55-1A, Beside Port Stadium, Vidhyuthnagar, Akkayyapalem, Visakhapatnam, Pin: 530016.

Telephone: 0891- 2523419,21

Mobile: +91 - 7702832995

E-Mail: aqj2001@gmail.com

3. Name and Address of the Principal

Address: Abdul Qadir Jeelani Centre for Post Graduate Studies, Gudilova,
Anandapuram, Visakhapatnam, Andhra Pradesh 531173

Telephone: ---

Mobile: +91 - 9848171640

E-Mail: psudhar2@gmail.com

4. Name of the affiliating University: ANDHRA UNIVERSITY, Visakhapatnam.

5. Governance

- Members of the Board and their brief background: [ANNEXURE - 1](#)
- Members of Academic Advisory Body: [ANNEXURE - 2](#)
-

Frequency of the Board Meeting and Academic Advisory Body: [YEARLY ONCE/TWICE](#)

- Organizational chart and processes: [ANNEXURE - 3](#)
- Nature and Extent of involvement of Faculty and students in academic affairs/improvements: [ANNEXURE - 4](#)
- Mechanism/ Norms and Procedure for democratic/ good Governance: [ANNEXURE -5](#)
- Student Feedback on Institutional Governance/ Faculty performance: **YES**
- Grievance Redressal mechanism for Faculty, staff and students: **YES**
- Establishment of Anti Ragging Committee: **YES**
- Establishment of Online Grievance Redressal Mechanism: **YES**
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University: **YES**
- Establishment of Internal Complaint Committee (ICC): **YES** Establishment of Committee for SC/ ST: **YES**
- Internal Quality Assurance Cell: **YES**

6. Programmes

- Name of Programmes approved by AICTE:**

[Master of Business Administration](#)
[Master of Computer Applications](#)

- Name of Programmes Accredited by AICTE: NIL**

- Status of Accreditation of the Courses: In the process of Applying for NBA.**

- Total number of Courses: TWO**

- No. of Courses for which applied for Accreditation: TWO**

- Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for Courses**

[In the process of Applying for SAR](#)

- For each Programme the following details are to be given:**

[Department of Management Studies \[MBA Program\]](#)

- Name: MBA**
- Number of seats: 180**
- Duration: TWO YEARS**
- Cut off marks/rank of admission during the last three years:**

Academic year	Cut off marks/rank of admission
2018-19	42255
2017-18	54459

2016-17	37865
2015-16	52825

- Fee:** INR.64,600/- peryear
- Placement Facilities: YES**
- Campus placement in last three years with minimum salary, maximum salary and average salary in LAKHS**

Academic year	minimum salary	maximum salary	average salary
2019-20	--	--	--
2018-19	2.3	5.1	3.30
2017-18	1.20	4.40	2.07
2016-17	1.35	4.80	2.25
2015-16	0.96	5.35	2.01

- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s)** and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details: **NIL**

Details of the Foreign University

- Name of the University
- Address
- Website
- Accreditation status of the University in its Home Country
- Ranking of the University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following:
- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval

7. Faculty


- Branch wise list Faculty members:

- Permanent Faculty: 24
- Adjunct Faculty: 2 (Ad-hoc)
- Permanent Faculty: Student Ratio: **1:15**
- Number of Faculty employed and left during the last three years:

YEAR	Number of Faculty Employed	Number of Faculty Left
2019-20	24	2
2018-19	27	2
2017-18	25	1
2016-17	24	1

8. Profile of Principal

For each Faculty give a page covering with Passport size photograph

PROGRAM	MB A		
Name:	Prof.S.RAJANI		
Designation	Professor and Principal		
Date of Birth:	18-02-1969		
Unique ID:			
Education Qualifications:	MBA, PhD		
Work Experience (Total Years)	26		
	Teaching:	26	
	Research:	23	
	Industry:	0	
	Others:	0	
Area of Specialization	HRM, Intl business		
Courses taught at Post Graduate level	Principles of Management, International Business, Business Policy and Strategic Management.		
Research:	PhD guiding	6	
	National Journals:		
	International Journals:		
	National Conferences:		
	Intl Conferences:		
	Master Thesis guidance:	200	
	Ph.D Awarded:	6	
Projects Carried out:	3		
Patents:	-		
Technology Transfer	-		
Research Publications:			
No. of Books published	4		
Seminars / Workshops Organised	8		

9. Fee

- Details of fee, as approved by State Fee Committee, for the Institution: INR 64,600/- per year
- Time schedule for payment of fee for the entire programme: 2 instalments on or before 30/12/2019
- No. of Fee waivers granted with amount and name of students: NIL
- Number of scholarships offered by the Institution, duration and amount: NIL
- Criteria for fee waivers/scholarship: NIL
- Estimated cost of Boarding and Lodging in Hostels: INR 65,000/-

10. Admission

- Number of seats sanctioned with the year of approval: 180
- Number of Students admitted under various categories each year in the last three years:

Year	General Male	General -Female	OB C (M)	OBC (F)	SC (M)	SC (F)	ST (M)	ST (F)	PH (M)	PH (F)	Minority (M)	Minority (F)	TOTAL
2019-20	33	38	44	32	11	11	1	1	0	0	2	4	177
2018-19	29	32	35	44	7	9	2	1	0	0	2	1	162
2017-18	39	35	35	40	12	6	0	5	0	0	5	1	178
2016-17	49	32	44	31	10	10	0	0	0	0	1	3	180

- Number of applications received during last two years for admission under Management Quota and number admitted:

Year	Number of applications received during last two years for admission under Management Quota	Number of students admitted during last two years for under Management
2019-20	45	42
2018-19	39	38
2017-18	55	52
2016-17	60	54

11. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency and its URL (website): APICET, <https://apicet.nic.in/Default.aspx>
- Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test): ICET-
- Calendar for admission against Management/vacant seats:
- Last date of request for applications:
- Last date of submission of applications: 24-9-19
- Dates for announcing final results:
- Release of admission list: Ist list – 28-9-2019, 2nd List 30-9-2019
- Date for acceptance by the candidate: 03-10-2019
- Last date for closing of admission: 10-10-2019
- Starting of the Academic session: 06-09-2019

- The waiting list shall be activated only on the expiry of date of main list:
- The policy of refund of the fee, in case of withdrawal, shall be clearly notified:

12. Criteria and Weightages for Admission

- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc. ICET 100%.
- Mention the minimum level of acceptance, if any 50% - graduation Marks, 50% - ICET RANK.
- Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years: Securing not less than 50% for OC and 45% for reserved category(SC/ST) and 3 years/ 4 years graduation mandatory.
- Display marks scored in Test etc. and in aggregate for all candidates who were admitted

13. List of Applicants

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quotaseats

14. Results of Admission Under Management seats/Vacantseats

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)

The selection team consists of Principal of the college, Head of the Department – MBA and Admission Committee

- Score of the individual candidate admitted arranged in order or merit
- List of candidate who have been offered admission
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate
- List of the candidate who joined within the date, vacancy position in each category before operation of waitinglist

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each
- Number of Tutorial rooms and size of each
- Number of Laboratories and size of each
- Number of Drawing Halls with capacity of each
- Number of Computer Centres with capacity of each
- Central Examination Facility, Number of rooms and capacity of each

Instructional Area (sqm) MBA (3 sec) - 180 INTAKE			
S.No	Room No	Room Type	Carpet Area in sqm
1	301	class room 1 (I MBA A)	71
2	307	class room 2 (I MBA B)	71
3	412	class room 3 (I MBA C)	66
4	401	class room 4 (II MBA A)	71
5	403	class room 5 (II MBA B)	71

7	407	class room 6 (II MBA C)	71
8	404	Tutorial 1	53
9	411	Tutorial 2	66
10	311	Computer Centre	150
11	1006	Library & Reading room	100
12	309	MBA Seminar Hall 1	132
13	310	MBA Seminar Hall 2	132
14	409	MBA Seminar Hall 3	181

Administrative Area (sqm) MBA (Specific)			
S.No	Room No	Room Type	Carpet Area in sqm
1	304	Directors room	30
2	305	Board Room	35
3	402	Dept. Office	20
4	405	HOD Room (MBA)	35
5	302	FACULTY ROOMS	120
6	302 A	Staff room 1 a	35
7	302 B	Staff room 1 b	35
8	304	R & D Cell	35
9	408	Staff room 2	35
10	413 A	Staff room 3	25
11	413 B	Staff room 4	25
12	413 C	Staff room 4	25
13	413 D	Staff room 5	25
14	506	Staff room 6	25
15	508	Staff room 7	47
16	510	Staff room 8	35
17	516	Staff room 9	10
18	1111	Central Stores	30
19	1112	Maintenance	10
20	1010	Security	10
21	413 A	Housekeeping	15
22	311 A	Pantry for Staff	10
23	515 & 514	Exam Cell	225
24	311 A	Placement Cell	31
25	109	Office All Exclusive	90

Amenities Area (sqm)			
S.No	Room No	Room Type	Carpet Area in sqm
1	315	toilets 1 (MBA)	56
2	418	toilets 2 (MBA) Ladies	106

		Room	
3	514	toilets 3 (MBA)	56
4	501	boys common room	71
5	506	girls common room	71
6	1003	cafeteria	150
7	100	stationary room	20
8	410	first aid room	10
12	300	Auditorium	660
13	1003 B	Boys Hostel	1000
14	1003	Girls Hostel	630

- Barrier Free Built Environment for disabled and elderly persons: YES
- Occupancy Certificate: YES
- Fire and Safety Certificate: YES
- Hostel Facilities: YES
- Library: YES

Room description	Available Number	Shared / Exclusive	Dimensions with area	Equipped with
Library & reading room + DigitalLibrary	1	SHARED	750 sqm + 90 sqm	Books, Journals, News Papers, e-resources, UPS, Wi-Fi enabled, reading room with furniture. 30 Computers in digitallibrary

- Number of Library books/ Titles/ Journals available (program-wise):

For MBA Program exclusively

Number of titles: 7064

Number of volumes: 29893

JOURNALS

Number of National Journals: 36

- List of online National/ International Journals subscribed: EBSCO Database.
- E- Library facilities: Yes
- Laboratory and Workshop: Yes
- List of Major Equipment/Facilities in each Laboratory/ Workshop: Computers
- List of Experimental Setup in each Laboratory/ Workshop: Computers
- Computing Facilities: Yes
- Internet Bandwidth: 40 mbps
- Number and configuration of System: 90 systems
- Total number of system connected by LAN: 90
- Total number of system connected by WAN: 30
- Major software packages available: Microsoft Campus Agreement
- Special purpose facilities available: Media Rooms
- Innovation Cell: Yes

- Social Media Cell: Yes
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments: Yes available

List of facilities available

The institution subscribes to the following e-learning resources which provide access to 1,25,000 e-books, 69 NPTEL video lectures in management subjects, about 6,000 e-journals for the students.

- ✓ EBSCODatabase
- ✓ DELNET
- ✓ NPTEL
- ✓ Inflibnet(N-LIST)
- ✓ NDL
- ✓ Audio/Video Material, eBooksetc

Games and Sports Facilities:

Indoor Sports Facilities:

1. Tabletennis
2. Chess
3. Carroms :

Outdoor Sports Facilities:

1. Volley Ball Court -1
2. Basket Ball hard Court -1
3. Lawn Tennis Court -1
4. Hand Ball Court – 1
5. Throw Ball Court –1
6. TenniCoit Court-1
7. Cricket Ground -1
8. Cricket practice net -2

Extra-Curricular Activities:

EXTENSION ACTIVITIES

- Students form into voluntary groups-Helping Hands, Yuva to undertake community developmentprogrammes
- Promotion of awareness on primary health and education in urban areas
- Campaigns on Organ Donation, breast cancer awareness in association withYi
- Project Masoom for sensitizing school children on SafeTouch.
- Danotsav- Joy of giving, Deepotsav- selling diyas made by physically challenged children.
- Testing of water purity in nearbyvillages
- Blood donationcamps
- Treeplantation
- Swatch BharatPrograms
- Campaign against drugabuse
- Beach clean –up drives in association with CoastGuard.

Soft Skill Development Facilities:

Soft-skills trainers will provide continuous training in Language Lab

□ **Teaching Learning Process:**

Teaching–learning methods adopted by the faculty members are student centric and include Project-based Learning, Computer-assisted Learning, Experiential Learning etc.

Interactive method - The faculty also makes learning, interactive by motivating student participate in group discussion, role-play, subject quiz, news analysis, educational games, discussion and question answer sessions on current affairs.

ICT Enabled Teaching - ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, E-learning resources. Virtual class room links the students to the lectures delivered by eminent persons to develop their core knowledge in the subject. The institution adopts modern pedagogy in line with emerging trends to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students in organizing regular practical sessions, use of LCD projectors for seminars and workshops, productive use of educational videos. Accessibility of non-print material for the students apart from the curriculum, is facilitated through portals like NDL and a repository of lectures from NPTEL which supports self learning. Communication skill training is provided to students during Language lab sessions. Software is effectively used to train students to acquire proficiency in listening, speaking, reading and writing.

Case Study Analysis and Discussion - The case study is a participatory, discussion-based way of learning where the students gain skills in critical thinking, communication and group dynamics.

Project – based learning: Certain courses related to Computer Science and applications, Commerce and Bio-science demand project-based Learning. The teachers guide the students in the process of preparation of projects. Most of the PG courses and UG Engineering courses have project works in their final semester as a part of their curriculum.

Experiential learning - The faculty foster learning through experience, teaching through demonstration and visits to the labs to visualise and comprehend the working of the equipment in real time, visual aids, periodical industrial visits, organizing exhibitions, presenting papers, analyzing case studies and participating and conducting quiz on theory topics.

Student Seminars: The Student seminars are organized where in the papers are presented by the students on contemporary issues to enrich their learning experience. They are also encouraged to give presentations on the concepts discussed as a part of syllabi in the classroom by gathering additional and updated information.

Lecture method - is a conventional method commonly adopted by all the teachers, especially language teachers. This method being the most interactive method, facilitates the teacher to interpret, explain and revise the content of a topic for better understanding of the subject.

□ Curricula and syllabus for each of the programmes as approved by the University:
https://www.gvpcdpqc.edu.in/wp-content/uploads/2019/09/MBA-Syllabus-%20Book_2018-19.pdf

□ Academic Calendar of the University:
<https://www.gvpcdpqc.edu.in/wp-content/uploads/2019/12/MBA-Academic-Calendar-2019-20.pdf>

□ Academic Time Table with the name of the Faculty members handling the Course

Gayatri Vidya Parishad College for Degree & P.G. Courses(A) MBA TIME TABLE 2019-20 I & III Sem from 26-09-2019											
DAY	SECTION	10.00-10.50	10.50-11.40	11.40-12.30	12.30-1.20	1.20-2.10	2.10-3.00	3.00-3.50	3.50-4.40	4.40-5.00	
MON	II MBA F	R1 - RSM (DP) R2 - FRM (KSB) HOS-CSSH(KSD) B&F-INS (VJ)	IFM (CN)	OR (AA)	SAPM (GSR)	LUNCH BREAK	R1-ET (MU)	R1 - FRM (KNR)	FIM (PVM)	B-Line	
	II MBA H		OR (AA)	ENG/PT (PS)	LFHRM (KG)		R2 - RSM (DP)	R2 - ET (MU)	OR (AA)/TU		
	II MBA M		CBCRM (BMR)	S&D (KSB)	OR (AA)		HOS-PCB (PRB)	HOS-PCB (PRB)	RM (RV)		
	I MBA A	ME(BSK)	BL(RV)	ENG (VS)	MPOB(SR)		QT(AA)	Open Elective			
	I MBA B	BL(AS)	ME(VJ)	QT(ANR)	MCS(AK)		AFM (GSR)	Open Elective			
	I MBA C	QT(ANR)	MCS(BSK)	AFM(SGK)	ENG (VS)		ME(VJ)	Open Elective			
	TUE	II MBA F	OR (AA)	SAPM (GSR)	R1 - RSM (DP)		R1 - FRM (KNR)	LUNCH BREAK	IFM (CN)	R1- ET (MU)	ENG/PT (PS)
II MBA H		HRPD (DSB)	LFHRM (KG)	R2 - FRM (KSB)	R2- ET (MU)	OR (AA)	AEIHR (KV)				
II MBA M		ENG/PT (PS)	RM (RV)	HOS-CSSH(KSD) B&F-RBFI (ANR)	HOS-SCMH (Alic) B&F-RB (AK)	CBCRM (BMR)	HOS & B&F-LIB		OR (AA)/TU		
I MBA A		AFM(GS)	MCS(AK)	QT(AA)	BE(CN)	PD-Activities					
I MBA B		BE(KSB)	MPOB(DP)	BL(AS)	ENG (VS)	PD-Activities					
I MBA C		AFM(SGK)	QT(ANR)	ME(VJ)	MPOB(SR)	PD-Activities					
WED		II MBA F	R1 - RSM (DP)	FIM (PVM)	OR (AA)	SAPM (GSR)	R1- FRM (KNR)		R1 - Library	OR (AA)/TU	B-Line
	II MBA H	R2 - FRM (KSB)	LFHRM (KG)	HRPD (DSB)	OR (AA)	R2 - ET (MU)		AEIHR (KV)			
	II MBA M	HOS-CSSH(KSD) B&F-	OR (AA)	CBCRM (BMR)	S&D (KSB)	R2- RSM (DP)		HOS-PCB	ENG/PT (PS)		

		RBF(ANR)				HOS-PCB (PRB) B&F-INS (VJ)	(PRB) B&F-RB (AK)		
	I MBA A	BL(RV)	BE(CN)	MCS(AK)	ME(BSK)	MPOB(SR)	ENG(VS)	AFM(GS)	B-Line
	I MBA B	MCS(AK)	QT(ANR)	MPOB(DP)	BL(AS)	AFM(GSR)	ME(VJ)	ENG(VS)	
	I MBA C	BL(AS)	ENG(VS)	BE(BMR)	MPOB(SR)	QT(ANR)	AFM(SGK)	ME(VJ)	
THU	II MBA F	PD-Activities				PD-Activities			
	II MBA H	PD-Activities				PD-Activities			
	II MBA M	PD-Activities				PD-Activities			
	I MBA A	QT(AA)	MCS(AK)	ME(BSK)	MPOB(SR)	BE(CN)	AFM(GS)	Library	
	I MBA B	MPOB(DP)	BL(AS)	BE(KSB)	AFM(GSR)	MCS(AK)	QT(ANR)/TU		
	I MBA C	BE(BMR)	MPOB(SR)	BL(AS)	QT(ANR)	ME(VJ)	MCS(BSK)		
FRI	II MBA F	R1 - RSM (DP) R2 - FRM (KSB) HOS-CSSH(KSD) B&F-INS (VJ)	R1 - FRM (KNR)	SAPM (GSR)	ENG/PT (PS)	IFM (CN)	R1 - ET (MU)	FIM(PVM)	B-Line
	II MBA H		R2 - ET (MU)	LFHRM (KG)	HRPD (DSB)	AEIHR (KV)	R2 - Library	ENG/PT (PS)	
	II MBA M		HOS-SCMH (Alic) B&F-RB (AK)	S&D (KSB)	OR (AA)	CBCRM (BMR)	HOS-SCMH (Alic) B&F-RBF(ANR)	RM (RV)	
	I MBA A	QT(AA)	ME(BSK)	AFM(GS)	MPOB(SR)	BL(RV)	ENG(VS)	Library	B-Line
	I MBA B	AFM(GSR)	ME(VJ)	QT(ANR)	BE(KSB)	ENG(VS)	MCS(AK)	Library	
	I MBA C	BE(BMR)	MPOB(SR)	ENG(VS)	BL(AS)	AFM(SGK)/TU	MCS(BSK)	Library	
SAT	II MBA F	FIM (PVM)	R1 - ET (MU)	ENG/PT (PS)	IFM (CN)	OR (AA)	Library	Sports	
	II MBA H	AEIHR (KV)	R2 - RSM (DP)	OR (AA)	ENG/PT (PS)	HRPD (DSB)			
	II MBA M	OR (AA)	HOS-SCMH (Alic) B&F-INS(VJ)	S&D (KSB)	RM (RV)	ENG/PT (PS)			
	I MBA A	BL(RV)	MCS(AK)	BE(CN)	QT(AA)/TU	AFM(GS)/TU	Library	Sports	
	I MBA B	ME(VJ)	BE(KSB)	AFM(GSR)/TU	MPOB(DP)	QT(ANR)			

	I MBA C	MCS(BSK)	BL(AS)	AFM(SG K)	QT(AN R)/TU		BE(B MR)	
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Teaching Load of each Faculty:

Internal Continuous Evaluation System and place

Process of internal assessment and evaluation:

Students are assessed continuously through various internal examinations. Weightage of internal assessment in each course is 30%. Internal question paper will be set by the teacher concerned and examinations will be conducted by the Head of the Department with the help of examination committee as per the schedule given in the academic calendar. Sufficient time will be given for submission of assignments/presentation of case studies/ report on field work as per the given schedule. Questions are set to assess the student on the specified course outcomes. Two internal examinations are conducted in each semester. First internal examination is descriptive for 20 marks covering half of the syllabus in each course. Second internal examination is of objective type and conducted online for 20 marks covering full syllabus of each course. The average marks of both the mid examinations are considered.

Apart from this, 10 marks are assigned to evaluate the student performance through continuous assessment which may include submission of assignments/presentation of case studies/ report on field work.

Student's assessment of Faculty, System in place:

Improvement of teaching is always possible through effective evaluation of feedback from the students. Feedback on teachers is obtained from students for all courses at the end of each semester. A structured feedback form has been designed to obtain feedback on teaching - learning process. Responses from students have been invited on a 5 point scale for the following parameters. (Excellent-5, Very Good-4, Good-3, Average-2, Below Average-1):

- ↓ Extent of syllabus coverage.
- ↓ Extent to which fundamentals are made clear.
- ↓ Level of usage of examples and illustrations.
- ↓ Rate the extent of interactive method of teaching.
- ↓ Level of voice and audibility of the teacher.
- ↓ Level of oral communication lecturing.
- ↓ Material presented on the blackboard is sufficient and legible.
- ↓ Rapport with the teacher.

- ↓ Extent of usage of audio / visual aids in teaching.
- ↓ Extent of usage of cases/numerical examples (wherever applicable).

For each Post Graduate Courses give the following:

Title of the Course & Curricula and Syllabi

https://www.gvpcdpgc.edu.in/wp-content/uploads/2019/09/MBA-Syllabus-%20Book_2018-19.pdf

Laboratory facilities exclusive to the Post Graduate Course

Computer lab (MBA)	190 sqm	Facilities 90 Computers (with LED Monitors), Printers, Scanners, Head phones, Fans, Air Conditioned, Internet, LAN, Wi-Fi enabled, UPS.	Usage Used for conducting open elective classes like tally, advanced excel, Business Analytics. Also for students projects and online courses.
Communication lab (MBA)	71 sqm	Facilities LCD Plasma Television, Computers, Printer, Audio/Visual Aids, Head phones, Fans, Air Conditioned, Internet, LAN, Wi-Fi enabled, UPS.	Usage Used to enhance the pronunciation skills, softskills, vocabulary and other language related skills.

Special Purpose:

Software, all design tools in case:

Delivery of Electronic Educational Technology (also called E-learning)

In order to accomplish its Mission, the MBA program has integrated IT infrastructure and associated facilities such as ICT in all spheres of teaching, learning and research process as mentioned below:

- ↓ NPTEL and NDL for resource material
- ↓ EBSCO database for journals
- ↓ E - Resource Management packages for books and journals
- ↓ Audio-Video material for soft skills, diction skills, managerial skills
- ↓ Conduct of personality development sessions using ICT
- ↓ Conduct of departmental seminars using ICT
- ↓ Teacher and Student research projects using computer lab, advance excel, EBSCO etc

- ↓ Examination and evaluation process [exam cellsoftware]
- ↓ Finance control[tally]
- ↓ Repository data and resource sharing[DELNET]
- ↓ Students' profile
- ↓ Bio – metric for maintaining student and staffattendance
- ↓ On-line tests forstudents
- ↓ Management of Alumni database

□ Academic Calendar and frame work:

<https://www.gvpcdpgc.edu.in/wp-content/uploads/2019/03/Academic-Calendar-PG-2018-19-Tentative.pdf>

16. Enrolment of students in the last 3years:

YEAR	Number of Students Enrolled
2019-20	177
2018-19	162
2017-18	178
2016-17	180
2015-16	179
2014-15	160

17. List of Research Projects/ Consultancy Works

Number of Projects carried out, funding agency, Grant received

LIST OF MAJOR/MINOR RESEARCH PROJECTS

Sl. No.	Name of the Faculty	Department	Title of the Project	Year of Sanction	Sponsoring Agency	Major /Minor	Sanctioned Amount Rs.
1	Dr.K.V.V. Devi Prasad	Management Studies	Value Chain Analysis of Retailing in Andhra Pradesh - A tool for sustainable development	2014	AICTE-CAREER AWARD	Major	5,50,0000/-
2	Dr.G.Syamala Rao	Management Studies	Problems and Prospects of Life Insurance in Rural Markets with reference to Coastal AndhraPradesh	2013	UGC	Major	5,21,000/-
3	Prof.S.Rajani	Management Studies	A Study of Work Life Balance among Women Employees in Service	2016	UGC	Major	10,23,000/-

			Sector with special reference to IT & ITES, Banking & Financial Services and Healthcare Sector.				
4	Dr.K.V.V.D evi Prasad	Manage ment Studies	Problems and Prospects of Indian Retailing in Post FDI Scenario (An Empirical Investigation of emerging markets in Coastal Andhra Pradesh)	2014	UGC	Minor	3,00,000/- -
5	Mrs.P.Push pa-latha	Manage ment	A Study on Perception on Micro-Insurance Products among policyholders of LIC With reference to Visakhapatnam District	2014	UGC	Minor	2,10,000/-
6	Mr.K.Venk ateswarlu	Manage ment Studies	A Study on Sales force Engagement Practices in Real Estate (Housing and Property Development) Sector with Reference to Visakhapatnam City	2015	UGC	Minor	90,000/-
7	Mr.A.Nook a Raju	Manage ment Studies	Investment Behaviour of Employees according to different Lifecycle Stages - A Case Study of Selected Employees	2015	UGC	Minor	95,000/-

LIST OF CONSULTANCY PROJECTS UNDERTAKEN

Sl. No.	Department	Title of the Project	Year of Sanction	Sponsoring Agency	Sanctioned Amount (in Rs.)
1	Management Studies	Skill Requirement Analysis in Youth residing in and around Visakhapatnam Port Trust	2017	Visakhapatnam Port Trust	1,00,000/-

2	Management Studies	Society Perception Survey	2014	NTPC- Visakhapatnam	1,32,000/-
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Publications (if any) out of research in last three years out of masters projects

Industry Linkage:

Institutional Memberships in professional bodies:

CII – Confederation of Indian Industries

Yi - Young Indians (Yi)

IWN – Indian Women Network

FACULTY Memberships in professional bodies:

S.No	Professional Body	Name of the Professional Body
1	AIMA	All India Management Association
2	IEA	Indian Economic Association
3	NIPM	National Institute for Personnel Management
4	ISTD	Indian Society for Training and Development
5	NHRD	National Human Resource Development
6	IIPA	Indian Institute of Public Administration
7	IDA	Indian Diatec Association
8	ORSI	Operations Research Society of India
9	ICA	Indian Commerce Association
10	SFEADI	The Society for Fisheries Economics and Development Association India.
11	AMA	American Marketing Association

MoUs with Industries (minimum 3):

Organisation with which MoU is signed	Name of the institution/ industry/ corporate house	Year of signing MoU
Fenstar Industries, Visakhapatnam	Gayatri Vidya Parishad College for Degree and PG Courses (AUTONOMOUS)	2019
Yi-CII	Gayatri Vidya Parishad College for Degree and PG Courses (AUTONOMOUS)	2018
Vox Populi	Gayatri Vidya Parishad College for Degree and PG Courses (AUTONOMOUS)	2018
Grafix IT Solutions Pvt Ltd.	Gayatri Vidya Parishad College for Degree and PG Courses (AUTONOMOUS)	2018

AtTAL ACADEMY	Gayatri Vidya Parishad College for Degree and PG Courses (AUTONOMOUS)	2018
AppsDreamz Technologies	Gayatri Vidya Parishad College for Degree and PG Courses (AUTONOMOUS)	2018
CII- YI(Young Indians)	Gayatri Vidya Parishad College for Degree and PG Courses (AUTONOMOUS)	2018
Nellimarla Industries Welfare Associations	Gayatri Vidya Parishad College for Degree and PG Courses (AUTONOMOUS)	2017

18. LoA and subsequent EoA till the current Academic Year:

<https://www.gvpcdpqc.edu.in/wp-content/uploads/2018/12/EOA-Report-2018-19.pdf>

19. Accounted audited statement for the last three years:

[i] Accounted audited statement 2015-16:

<https://www.gvpcdpqc.edu.in/wp-content/uploads/2019/04/FY.-15-16-MBA-1.pdf>

[ii] Accounted audited statement 2016-17:

<https://www.gvpcdpqc.edu.in/wp-content/uploads/2019/04/FY.-16-17-MBA-1.pdf>

[iii] Accounted audited statement 2017-18:

<https://www.gvpcdpqc.edu.in/wp-content/uploads/2019/04/FY.-17-18-MBA-1.pdf>

20. Best Practices adopted, if any

[i] Guest Lectures by Industry Professionals: The IIPC helps to build a strong network with the industry and facilitate the process of identifying professionals from industry and inviting them to share their experiences with the students. Industry professionals with relevant experience in the functional areas such as Finance/Marketing/Human Resource Management and even the professionals having expertise in sectoral specialization like Banking and Financial Services /Retail Management/Hospital Management are invited to create awareness on careers in different domains.

[ii] Participation of Industry Professionals in Curriculum Development: The College being autonomous, the Department has the academic freedom to formulate its own curriculum with participation of academicians from the affiliating University. To meet the industry expectations representatives from industry in areas such as Finance, Marketing,

Human Resource Management, Banking & Financial Services, Retail Management and Hospital Management are nominated on BOS. This helps in strengthening the program effectiveness. New courses in specialization streams have been added based on recommendations of representatives of industry. The Committee aims at framing a curriculum that brings out syllabus which meets the current industry requirements and at the same time ensures effective teaching.

iii] Industry professionals as members of Academic Bodies / Board. Industry experts are nominated on the Governing Body of the College, Academic Council and Board of Studies.

a) Academic Council: The course curriculum of the Department finalised in the Board of Studies has to be approved by the Academic Council. The Academic Council has experts from the industry along with University nominee, Management members and Principal. The purpose of the inclusion of industry experts in the Academic Council is to appraise the importance of interaction between academia and industry to the other members of Academic Council and discuss the requirements of the industry in a broader perspective. They also suggest the new developments in the industry which need to be incorporated in the curriculum.

b) Board of Studies: The College invites industry professionals to be a part of the Board of Studies to provide inputs in revising the syllabus as per the dynamic needs of the industry.

c) IIPC (Industry Institute Partnership Cell): An Industry Institute Partnership Cell operates at the institute level with a Committee to coordinate from the Department. This Committee interacts continuously with industry and facilitates collaboration with the industry to strengthen the quality of the programme. There are two members from the industry nominated in this cell who promote networking with industry.

d) EDC (Entrepreneurship Development Cell): The Entrepreneurship Development Cell aims at nurturing the minds of the management students to start their own enterprise. Successful entrepreneurs are invited to share their experiences and motivate the students to start enterprises. Two members are nominated on the EDC from the industry to mentor the aspiring entrepreneurs. These members help in identifying entrepreneurs to associate with EDC.

iv] Participation of Industry Professionals in projects: IIPC promotes projects in the industries. The student submits a report on the project and gets approval from the guide allotted in the industry. This guidance helps the students understand issues in the organization

relevant to his/her area of specialization. In many cases the industry professional, guiding the student during the project, mentors the student to acquire corporate acumen and decision making skills.

[v] Participation of Industry Professionals as examiners: Industry experts are invited from related functional domains as external examiners in the viva-voce examination to evaluate the projects.

[vi] Industrial Visits and Internships: Students are encouraged to actively involve and participate in industrial visits and Internships as it helps to have an exposure on industry requirements and at the same time create an enthusiasm on the future endeavors. IIPC plays an important role in organizing industrial visits and Internships with the help of the industrial contacts.

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action.

The Website shall be dynamically updated with regard to Mandatory Disclosures.

ANNEXURE – 1
Members of the Board and their brief background:

<u>GOVERNING BODY OF THE SOCIETY</u>			
S. No.	Name of the Governing Body Member	Position	Brief background
1	Prof. P. Srinivasa Rao	PRESIDENT	Former Professor & Dean, IIT, Chennai Former Director IGIAT
2	Sri. D. DakshinaMurty	VICE PRESIDENT	Former Principal, Government Degree College
3	Prof. P. V. Sarma	VICE PRESIDENT	Former Professor of Economics, Andhra University
4	Prof. P. Somaraju	SECRETARY	Professor of Mathematics, GVP College of Engg. Former Member, Academic Senate Andhra University
5	Sri. V. R. K. S. Siva Prasad	TREASURER	Chartered Accountant
6	Sri. D.V.S.Kameswara Rao	JOINT SECRETARY	Former Senior Executive Director, Gayatri Projects Ltd .
7	Prof. P. Rajaganapati	JOINT SECRETARY	Former Principal, Government Degree College
8	Prof. K.P.R. Sastry	MEMBER	Former Professor of Mathematics, Andhra University.
9	Prof. V.S.R.Krishna Prasad	MEMBER	Director, IPE, Visakhapatnam Former Professor of Chemical Engg, Andhra University.
10	Dr. B. Subba Rao	MEMBER	Director, GVP Health Care and Medical Technology. Former Professor of Neuro Surgery, and Vice Principal, Andhra Medical College.
11	Sri. K.G.K.V.S.B.S.R.Ch.K.Raju	MEMBER	Chief Engineer, NTPC, Ramagundam
12	Sri A.S.N.Prasad	MEMBER	Industrialist and Philanthropist
13	Mrs.P.Antarvedi	MEMBER	President, Babapu Bhavan - NGO Social Worker

ANNEXURE – 2

Academic Council : COMPOSITION:

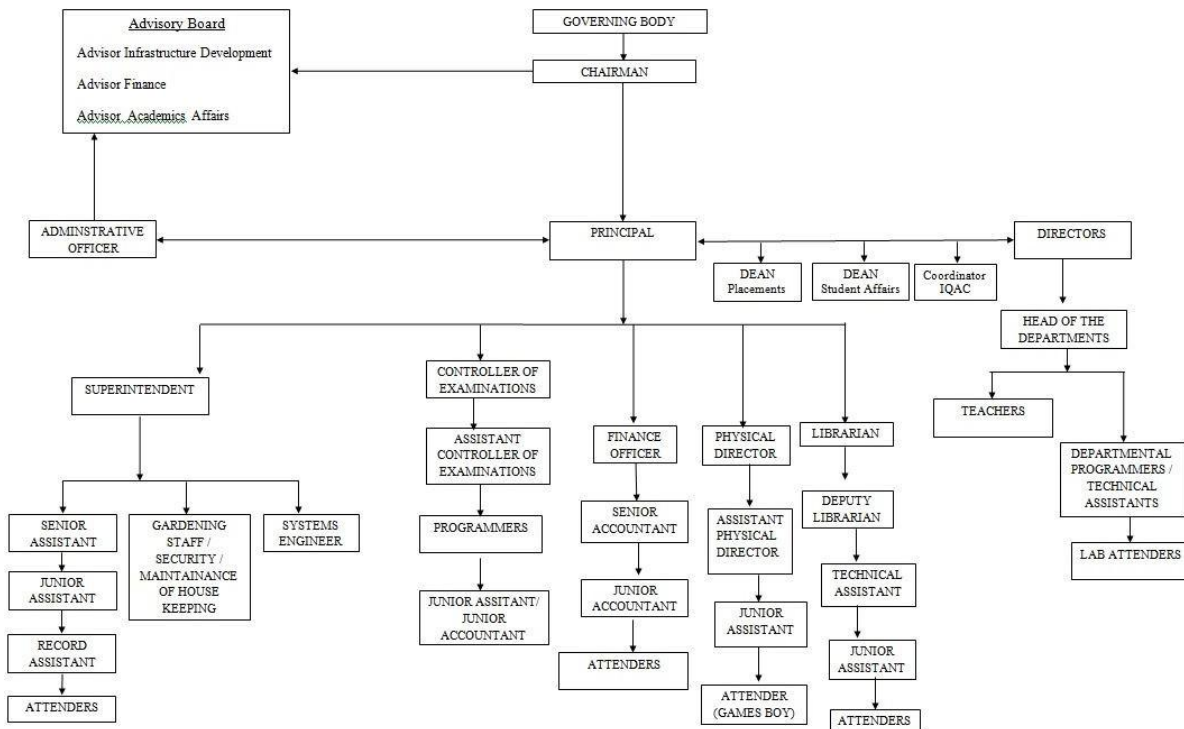
The Academic Council shall comprise:

1. Principal(Chairman).
2. Directors/Deans(one of them shall be member secretary).
3. Controller ofExaminations.
4. All the Heads of Departments of theCollege.
5. Four senior professors nominated byPrincipal.
6. Not less than four experts/academicians from outside the college representing industry, commerce, law, education, medicine, engineering, sciences etc., nominated by the Governing Body.
7. Two or Three nominees from the affiliatinguniversity.
8. Two faculty members of other autonomous institutions nominated by the Chairman/Member Secretary, GoverningBody.
9. Nominee of theGovernment.

Term: The term of the nominated members shall be three years except those nominated by the University/State Government.

Meeting Schedule of the Academic Council: Meetings: Meetings of the Academic Council usually be held a minimum of 2 times in an Academic Year.

ANNEXURE – 3 Organization Chart



ANNXURE – 4

Nature and Extent of involvement of Faculty and students in academic affairs/improvements:

All autonomous Colleges should have a strategic plan and a committee is formed to plan for the progress of the Department. Evaluation of the specified goals and achievements is done once in two years in order to match the Vision and Mission statements. The senior faculty of the Department, however, coordinates with the Academic Planning Committee by evaluating the important activities annually. Teachers are delegated administrative functions to facilitate decentralization of administration. Members are nominated in various positions for a specified term ranging from one to three years and may be renewed for a subsequent second term. For position such as Director/HOD, rotation is followed among Professors and Associate Professors and in other cases any eligible member may benominated.

ANNEXURE -5

Mechanism/ Norms and Procedure for democratic/ good Governance:

Functions and Responsibilities of Governing Body: The Governing Body of the College formulates rules and regulations and bye-laws for the smooth conduct of the academic and administrative affairs of the College, nominates Members of the Academic Council, on the basis of recommendations of the Departments.

- Ensures the functioning of the College in a manner appropriate to achieve its Vision and Mission.
- Reviews the actions of the Academic Council, approves the proposals and sanctions funds to develop the infrastructure like buildings, laboratories, roads and other amenities.
- Approves and sanctions the financial budgets submitted by the Department.
- Approves perspective plans for the Department.
- Institutes scholarships, fellowships, studentships, medals, prizes and certificates.
- Approves new programs of study pertaining to Degree/Diploma to suit the needs of the society and sanction the budget.
- Approves the selection of teaching staff, appoints Directors/Deans, approves and amends service rules of teaching and non-teaching staff from time to time.

Powers of the Governing Body: The Governing Body of the College shall be the overall in-charge and exercise control over the administration of the College, subject to the rules and regulations of Andhra University, State Government, UGC & AICTE and gives directions to the Member Secretary (Principal) and the Directors/Deans of the College for this purpose from time to time to approve the appointment and

Governing Body exercises power

- To formulate Service Rules for different categories of staff of the College.
- To approve and confirm action against staff in all disciplinary matters.
- To review the Reports of the Academic Audit on the performance of the College.
- To fix the pay scale and other incentives of the staff working in the College by considering norms fixed by the affiliating University/UGC/AICTE depending upon the availability of the resources.
- To authorize the Chairman to take decisions and actions on any matter if so desired, and such decisions and actions shall be reported to the Governing Body of the College at its next meeting.

Bye-laws of GVP: <https://www.gvpcdpgc.edu.in/wp-content/uploads/2019/01/GOVERNANCE-OF-GVP-AUTONOMOUS-COLLEGE-24-1-2019.pdf>

Service Rules: <https://www.gvpcdpgc.edu.in/wp-content/uploads/2019/01/GVP-Service-Rule-25-01-2019.pdf>